

**ASPIRE HEALTH PARTNERS  
MEDICAL RECORDS  
POLICIES AND PROCEDURES**

**FEE SCHEDULE FOR MEDICAL RECORDS – EFFECTIVE 11/02/20**

**Electronic (HITECH) Requests:**

Applies to records maintained and sent electronically – No Charge

**Medical Records Requests: applying to records that are printed, faxed or mailed:**

Client	\$6.50 flat fee including postage
Attorney	\$6.50 flat fee including postage
Public Defender / State Attorney	\$6.50 flat fee including postage
Health Department/Children & Families	No Charge
Incarceration facility (i.e. John E. Polk, Orange / Brevard County Jail, etc.)	No Charge
Parole Officers	No Charge

**Standardized Forms:**

Paperwork Fee (Third Party Forms)\*                      \$40 per form

\*Completed only when administratively feasible and approved in advance. The agency has the right to refuse completion of any form if deemed not appropriate.

**Expert Witness Fees\*\***

MD/ARNP	\$850.00 for first hr \$65.00 per quarter hr, not to exceed \$150/hr
PhD	\$550 for first hr \$45.00 per quarter hr, not to exceed \$85/hr
Clinician	\$250 for first hr \$35 per quarter hr, not to exceed \$65/hr

**ASPIRE HEALTH PARTNERS  
MEDICAL RECORDS  
POLICIES AND PROCEDURES**

**FEE SCHEDULE FOR MEDICAL RECORDS – EFFECTIVE 11/02/20**

Professional	\$150.00 for first hr \$25 per quarter hr, not to exceed \$50/hr
Non-Professional	\$100.00 for first hr \$14 per quarter hr, not to exceed \$25/hr

\*\*Does not included additional fees applied for mileage / parking / and tolls

**Mileage**

Per mile fee	\$0.57.5
Parking	As incurred
Tolls	As incurred