

**ASPIRE HEALTH PARTNERS
5151 Adanson Street
Suite 200
Orlando, Florida 32804**

**REQUEST FOR CONSTRUCTION BID
INSTRUCTIONS TO BIDDERS**

I INTRODUCTION AND PURPOSE

Aspire Health Partners will be replacing the 4th floor roof located at 1800 Mercy Drive, Orlando, FL 32808. The roof specifications and construction will be described in the bid specifications.

II GENERAL PROJECT DESCRIPTION

General Contracting of approximately 19,600 square of new Soprema Modified Bitumen roof system and areal antenna removal.

Bidding documents may be downloaded from the Aspire Health Partners website <https://aspirehealthpartners.com/2017/03/03/cdbg-roof-bid-documents/> beginning on March 13, 2017. The documents shall be available in portable data file (.pdf) format.

III INSTRUCTION TO BIDDERS

- A. Must be a Soprema approved applicator in good standing for at least 10 years.
- B. Must have attended and received certification at a Soprema Modified Bitumen plant tour and training course within the last 24 months.
- C. Sealed complete project bids are to be delivered to the following recipients no later than two o'clock (2:00pm) on April 10, 2017:

Jeff Smith, AIA

Senior Architect
301 E Pine St, Suite 350, Orlando, FL 32801
O 407-893-5838 | M 407-808-1775
jeffrey.smith@rsandh.com

Late bids will not be considered for acceptance.

Bids are to be sent on the attached bid form only.

- D. Along with your project bid, please also include the following documentation:
 - Your proposed project team. Include the names, position and resumes of each of your intended team members for this project.
 - Include a proposed project schedule.

- Construction bid for a fixed cost contract broken out by division. Include line item breakdown of General Conditions.
 - Include what percentage of construction cost will be necessary for your payment and performance bond premium (should it be required for this project.)
 - Include the percentage of your expected overhead and profit for owner change orders on this project.
- E. Submit all of your requests for information by no later than March 27, 2017. All RFI's will be responded to by the design team by April 3, 2017. Email your RFI's to the following recipients: Jeff Smith, AIA, Jeffrey.Smith@rsandh.com.
- F. Bid results will be posted to the Aspire Health Partners website no later than April 10, 2017. AIA A101, stipulated sum agreement, will be requested from awarded contractor for owner review and signature.
- G. Bid documents may be obtained from the following website:
<https://aspirehealthpartners.com/2017/03/03/cdbg-roof-bid-documents/>

IV ACCESS TO PROJECT SITE

The project site is located at 1800 Mercy Drive, Orlando, FL 32808 and may be accessed Bidders may view the project site through a request to Mark Watkins @ mark.watkins@aspirehp.org.